



**Florida Charter School Meeting of the Board of Directors
September 15, 2014**

Board of Directors

Andreina Figueroa (*Chair*)
Lourdes Marrero (*Secretary & Vice-Chair*)
Daniel Diaz (*Treasurer*)
David Concepcion
Ana Diaz
Tony Morales (*Student Alumni*)
Raul Martinez, Jr. (*Parent*)
Louis Marin (*Texas*)
George B. Ozuna (*Texas*)
Jenny Esquijarosa (Board Nominee)
Carlos Gonzalez (Board Nominee)

Board Counsel

Charles Gibson, Esq.

Agenda

1. Opening Exercises

- a. Call to Order
- b. Establish Quorum
- c. Approval to nominate and elect Ms. Jenny Esquijarosa as a board member of Somerset Academy, Inc. Ms. Esquijarosa currently serves on the Pinecrest Academy, Inc. Board of Directors, therefore has clearance to serve by MDCPS.

2. Public Comment

Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a minimum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.

- Ken Lassiter has requested to approach the board.

3. Action & Discussion Items

- a. Finance and Strategic Planning Committee Report
 - i. Review & Approval to Adopt the Committee Minutes dated September 2, 2015
 - ii. Approval to accept and authorize the following recommendations being made by the Committee:
 1. Approve to offer a stipend in the amount of \$1,000 per Somerset City Arts / Oaks employee who assisted in the opening of Somerset Academy Oaks.
 2. Approve for Somerset Academy Oaks to purchase and install a playground for \$27,531.
 3. Approve for Somerset Academy Oaks to purchase and install an awning to be used pick up / drop off area not to exceed \$18,000 (plus the cost of an additional bench pending to be added to the quote).
 4. Table the approval of the Gymnasium Audio Visual System for +/- \$116,000 until the quote for lighting is available.
 5. Approve to authorize the further review of a potential build-out of Somerset Academy Central; further recommending that Civica be retained to assist.

6. Approved to request that Civica review the ability to add modulars at the Somerset Eagle Campus and to further recommend the approval to authorize Mr. Gibson to discuss and negotiate with Duval County School Board the amendment of the Somerset Academy Eagle High School contract to relocate the school to the Somerset Prep campus.
- iii. Approval to appoint a member of the Board to the Committee to fill the current vacant seat
- b. Intervention / Focus School Report (Dr. Ruth Jacoby, Alberto Rodriguez, Hermes Ortiz, Bernie Montero)
 1. Somerset Academy Eagle Elementary (#1251, Denetra Davis)
 2. Somerset Academy Eagle High (#1381, Denetra Davis)
 3. Somerset Prep Academy Jacksonville (#5501, David Cook)
 4. Somerset North Lauderdale (#5003, Daniel Shourd)
 5. Somerset Academy Hollywood (#5387, Dr. Mary Stuart)
 6. Somerset Academy Pompano (#5388, Donna Kaye)
- c. Financial Report
 - i. Review Financial Statements and Independent Auditors' Report for the individual schools for the year ending June 30, 2014 for the schools located in Miami-Dade.
 - ii. Review of Revised 2014-2015 Annual Budgets
- d. Other Items by Board Members, Staff, or Academica
 - i. Somerset Academy Elementary/Middle South Miami and Murray Park
 - ii. Approval of amended Educational Services Agreement between Somerset Academy, Inc. and Doral College, Inc. for the 2014 – 2015 Academic Year.
 - iii. Approval to adopt amended bylaws for Somerset Academy, Inc.
 - iv. Discuss & Possible Action re: Academica Virtual Education

4. Consent Agenda

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- a. Approval of the minutes of the Somerset Academy, Inc. Board of Director's Meeting dated July 22, 2014.
- b. Approve the out of field waiver(s) for instructional personnel with out of field assignments for the individual schools {as attached}.
- c. Adoption of School Calendars, including early release days (as applicable).
- d. Adoption of Parent / Student Handbooks, Employee Handbooks, Student Registration Applications, Athletic Handbooks (Broward & Palm Beach).
- e. Approval of Annual Adoption of Conflict of Interest Policy
- f. Approval of the following Out of State and/or Country Field Trips for the 2014-2015 School Year:
 - i. Somerset Pines 8th grade class to Washington DC from Sunday March 22nd returning on Thursday, March 26th
 - ii. Somerset Central trip to Italy, Germany, and Switzerland with EF Tours March 19-28. It will be a 4 to 1 ratio with students in grades 9-12. The student total will be no more than 16 and the adult count includes an administrator. The tour information is below. http://www.eftours.com/tour-website/1530116AF?utm_source=link&utm_medium=RC&utm_campaign=sharetrip
 - iii. Somerset SoHo (in state) – 5th Grade field trip to Florida Keys
- g. Approval to receive and file the Financial Statements and Independent Auditors' Report for the individual schools for the year ending June 30, 2013 for the schools located in Miami-Dade.
- h. Approval to adopt revised 2014 – 2015 Annual Budgets.
- i. Approval to receive and file the Somerset Academy Facilities Support Services for the period of 5/12/14 to 7/18/14 by Civica.

5. Announcements & Notifications

- a. State Charter School Conference – November 18-20 in Orlando (<http://charterschoolconference.com>)
- b. All Board Members are requested to sign and return the provided Written Acceptance of Conflict of Interest Policy prior to the next meeting.

- c. Next Board Meeting: November 17, 2014

6. **Adjourn Meeting**